

Objective	Comments from appropriate Head of Service	
To lower carbon emissions	Achievements:	A second draft of Environment Strategy approved by Cabinet for public and partner consultation.
	Issues:	Ensure that adequate senior management time is available to develop and promote the Environment Strategy.
	Risks:	Lack of senior management input compromises the development of the Environment Strategy. There has been restructuring of the Technical Services Division and recruitment of Head of Environmental Management is underway.
To promote healthy lifestyle choices	Achievements:	<p>The Easter holiday activity programme for under-17's attracted 60% more participants than planned and the activity programme for disabled participants and under-represented groups had a throughput 30% higher than target. The Cardiac rehabilitation programme and Health Walks also attracted more participation, 26% above target for the first quarter.</p> <p>Leisure Centre marketing distributed to all households in District for first time. Free food-hygiene training provided for local voluntary groups - 90 year old passes creating local press interest.</p>
	Issues:	Review of Leisure Centres in line with Cabinet requirements is underway.
	Risks:	Failure to invest in Leisure Centre income generation schemes resulting in loss in attendances/income.
To achieve a low level of homelessness	Achievements:	The number of homeless households not nominatable for properties due to arrears etc has reduced to 19 from over 40 during the last quarter, which is a reflection of the support works undertaken.
	Issues:	Extension to Coneygear Court homeless hostel due to start on site, funded by Housing Corporation.
	Risks:	Major incident resulting in high levels of homelessness. Recent interest rate rises increase demand.
To enable the provision of affordable housing	Achievements:	Housing Corporation supply pipeline reviewed and updated.
	Issues:	<p>Prepare recommendations on priority Supported Housing revenue bids. Draft Housing Market assessment for the Cambridge Sub region report to be released for comment.</p>
	Risks:	<p>RSLs and developers not performing to timescales. Availability of Housing Corporation and HDC funding. Housing Market Assessment report does not meet requirements of PPS3. Regional Spatial Strategy for the East of England is due to be finalized before the end of the year and this may outline a regional target for affordable housing provision which maybe at odds with more localized policy.</p>

Community/Council Aim: A Clean, Green and Attractive place						
Objective: To Lower Carbon Emissions						
Division: Planning						
Divisional Objective: To encourage sustainable forms of development						
Key activity(s) only to deliver service objective	Key Measure	Target:	Actual	Forecast	Comments:	
Include sustainable policies within LDF (to set a sustainable policy framework)	Core Strategy – Adherence to LDF timetable on target	1	1	1	1 = on track	QRT
To make appropriate planning decisions (to encourage sustainable forms of development)	Developing a policy in accordance with the Local Development Scheme timetable to encourage improved on-site energy efficiency levels (10% reduction in CO2 emissions) by Sep 2009	1	1	1	1 = on track	QRT
To positively encourage sustainable development via UDF's etc (to give targeted guidance)	Developing a policy in accordance with the Local Development Scheme timetable to encourage 10% improvement in on-site renewable energy generation target by Sep 2009	1	1	1	1 = on track	QRT
Division: Technical Services						
Divisional Objective: To Lower Carbon Emissions						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Encourage implementation by service management of measures intended to reduce overall corporate consumption of energy from non-renewable sources	Achieve 1% annual reduction in the Council's consumption of non-renewable energy	1	1	1	1 = on track	QRT
Extend Travel Plans to all of the Council's employment sites and promote implementation of their associated action plans.	Annual targets in approved Travel Plans achieved	1	1	1	1 = on track	QRT
Promote energy efficiency and use of renewable energy to householders.	For properties built before 1997 reduce energy consumption to 70% of 1996 consumption by April 2011.	1	1	1	1 = on track	QRT
Promote implementation of Environment Strategy's action plan	Annual targets in approved Environment Strategy achieved – 2008/09 and beyond.	1	1	1	1 = on track	QRT
Secure initial adoption of Environment Strategy by March 2008 and subsequent annual review/update to ensure that any necessary MTP annual funding commitment is made by the council to deliver on-going carbon dioxide reduction.	Initial Environment Strategy approved in March 2008 for implementation from 2008/09	1	1	1	1 = on track	QRT
Community/Council Aim: Healthy Living						
Objective: To Promote healthy lifestyle choices						
Division: Administration						
Divisional Objective: To Increase participation in healthy physical activities						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Maintain and improve standard of facilities and match facility provision with usage demand.	Number of visits for physical activity to Leisure Centres by March 2008 (1.5 million)	387,500 (Qrt1)	407,000	775,000	Forecast for 2 nd Qrt Target per annum = 1.55 million	QRT
Promotion and marketing of available activities	Number of active card holders by March 2008	17100	18533	18,000		QRT
Division: Lifestyles						
Divisional Objective: To promote healthy lifestyle choices						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Diet/Obesity: Support the Community Health Improvement Programme (CHIP) a service supporting people with weight related illness	Number of participants in CHIP	960			Courses run twice per annum with PCT. The next course will accept referrals shortly.	YRL

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:
Diet: Supporting the Hunts for Good Food Programme in establishing a healthy eating culture	Number of Food projects supported and promoted	4	3		QRT
Offering training for smoking cessation and helping workplaces become smoke-free	Number of participants in training for smoking cessation	20	0		Smoke free went live 1 st July – participants expected to increase during year, health referrals being arranged. QRT
Provide a range of accessible leisure opportunities such as: a Holiday Activity Programme for <17 years	Total throughput of school, outreach and holiday activity Programmes	835	1275		QRT
Provide under-represented groups with the opportunity to participate in sport and active recreation	Total throughput of activity programme for disabled participants and under-represented groups	350	461		QRT
Support Vulnerable People to be more active, Cardiac Rehabilitation programme and Health Walks	Total throughput of the Cardiac Rehabilitation programme and Health walks in Huntingdonshire	1300	1641		QRT
Divisional Objective: To provide a range of accessible arts activities to provide a means of self-expression and support sound mental health					
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:
Organise family-friendly Art attack-based events	Number of family groups participating	15	12		Consideration is being given to re scheduling activities to match family requirements and encourage more participation
Organise participatory arts activities for children in School half-term breaks (Art Attack)	Number of children attending Art Attack sessions (throughput)	90	42		
Community/Council Aim: Housing that meets the local need					
Objective: To achieve a low level of homelessness					
Division: Housing					
Divisional Objective: To achieve a low level of homelessness					
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:
By helping to prevent people from becoming homeless by housing homeless people where appropriate	Numbers of households prevented from becoming homeless each year to 2009	33	35	135	QRT
Objective: To enable the provision of affordable housing					
Division: Housing					
Divisional Objective: To enable the provision of affordable housing					
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:
By maximising the land available for new affordable housing. By working in partnership with Housing Associations to bid for external funding. By making a financial contribution to pay for affordable homes to be built	Number of new affordable homes built by 2010	0	3	76	Most of new build, within the current financial year, will complete in final quarter QRT
Division: Planning					
Divisional Objective: Maximise provision of affordable housing on relevant development sites					
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:
Develop Core Strategy and Development Control Policies DPD (to set framework)/Adopt Planning Obligations SPD (to set specific targets and thresholds)/ Negotiate S106 Agreements (to deliver required amounts of affordable housing)	% of housing completions on qualifying sites that are affordable (in CSR)	40			Annual measure, data to follow YRL
	% if housing completions on qualifying sites that are affordable (out of CSR)	29			Annual measure, data to follow YRL
	% of affordable housing (commitments) on qualifying sites	30	42	40	QRT

Objective		
To promote development opportunities in and around the market towns	Achievements:	Planning for potential development sites is advanced and bids have been made for partnership and external funding. IWA festival was successful in terms of the use of local businesses and numbers of attendees compared well with projections. Creative Enterprise Centre, Longsands, St Neots - contract let for main construction.
	Issues:	Timescales planned on external funding affects development plans and opportunities.
	Risks:	Failure to secure external funding, carry out master planning, obtaining planning consent may delay development opportunities. Developers.
To enhance public, community and specialist transport into and around the market towns	Achievements:	Market Town Transport strategies are coming to fruition with public transport schemes being delivered, inc. Huntingdon to St. Ives bus priority measures, Huntingdon ring-road contraflow bus lane. Community Transport schemes continue to operate with coverage over the majority of the District.
	Issues:	CCC ability to adequately resource MTTs may impact scheme delivery. Community Transport schemes continue to be reliant on volunteer resources to deliver overall objectives.
	Risks:	Community Transport highly vulnerable to changes in funding streams and grants from 2007 onwards. Schemes tend to operate financially via a number of different sources. The loss of any one source and the inability to raise alternative funding, leaves operational services at high risk of termination.
To improve access to Council services	Achievements:	New HQ and accommodation project on track, Eastfield House.
	Issues:	Resourcelink – recruitment module and other remaining modules to be fully operational by 31/3/08.
	Risks:	Key services are stretched servicing the needs of Centenary House and Operations Division reducing their capacity to service day-to-day work. HR & Payroll Services had a skeleton service from June 2007 until all new staff were in post (17/09/2007) which resulted in some delays to non-essential service provision.
To make our performance management more effective and transparent	Achievements:	All services entering data into Performance Management system.
	Issues:	Timeliness of data entry necessary to feed into reporting cycle.
	Risks:	Failure to use performance management data could delay development of comprehensive performance management system and affect quality of decision making.
To reduce the number of car journeys to work by employees	Achievements:	Market Town Transport strategies delivering improved and alternative travel modes. New Car Parking strategy Action Plan due to be delivered from April 2008. Corporate Travel Plan updated to include site specific plans for Pathfinder/Castle Hill House/New Headquarters site and the new Operations Centre at Eastfield House. Targets are set within the corporate travel plan for reducing single occupant use of private cars and for promoting a modal shift to other forms of transport. These targets are monitored annually through an annual Travel for Work Survey undertaken in conjunction with the Cambridgeshire Travel for Work Partnership.

	Issues:	Ability to resource MTTTS scheme delivery in direct comparison to continued annual traffic growth. Public engagement with new Car Parking strategy Action Plan. Site specific travel plans for all of the Councils main sites including Speke House (in co-operation with Cambridgeshire County Council) and the Leisure Centres will be undertaken as resources permit.
	Risks:	Funding levels for MTTTS schemes keeping pace with traffic growth. Ability of Council to partner development based schemes with additional parking provision. Considerable Officer time required to produce site specific plans.
To build the new operations centre and headquarters	Achievements:	The new accommodation property strategy revised to manage impact of conservation/English heritage constraints.
	Issues:	Ensure that adequate staff resources are available to manage the delivery of the new accommodation project.
	Risks:	Lack of senior management input and vacancy at Team Leader level (Technical Services) likely to compromises delivery of projects.
To be an employer people want to work for	Achievements:	Appraisal increments and pay award successfully implemented. "Fit for Purpose" review of salary arrangements, as requested by Employment Panel, in progress.
	Issues:	
	Risks:	
To re-balance saving and spending to ensure resources are available to achieve the Council's priorities	Achievements:	Heads of Service have produced draft 5 year visions for their services that identify key priorities for additional spending (if the funding can be found) and opportunities for reducing spending. These are being discussed with Directors and refined so that relevant items can be incorporated into the draft budget/MTP stage of the process in November.
	Issues:	The current approved Budget/MTP identified the necessary adjustments for 2007/08 and these have been incorporated into the budget. We continue to spend carefully and this, together with extra grants and buoyant income, resulted in last year's outturn being £2.7m less than budgeted. This has been added to Revenue Reserves giving a total of £19.5m at April 2007.
	Risks:	The Financial Strategy is currently being updating but there is so much uncertainty on the level of Government Grant for the next 3 years that a number of elements will have to be deferred until later in the year.

Community/Council Aim: A strong, diverse economy

Objective: To promote development opportunities in and around the market towns

Division: Policy and Strategic Services

Divisional Objective: To promote development opportunities in and around the market towns

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Review the Local Economy strategy & identify priorities	% of LES actions/milestones on track	90	90	90		QRT

Divisional Objective: To support town centres to be economically viable and vibrant

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Support the sustainable development of Town Centre Partnerships	% of town centre projects on track as specified in their annual action plans	90	90	90		QRT

Community/Council Aim: Access to Services and Transport

Objective: To enhance public, community and specialist transport into and around the market towns

Division: Planning

Divisional objective: To encourage more sustainable forms of transport

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Develop car parking strategy	To complete car parking strategy and develop Action plan for post – April 2008 delivery	1	1	1	1=On Target	YRL
Development of market town transport strategies (to set the policy framework)/Develop targeted proposals and initiatives (to encourage specific provision)	Membership of Nene and Ouse community transport	850	830	850		QRT
	More than 18.5% modal share for daily bus, cycle and pedestrian trips across all 4 market towns (Ave. Figure)	18.5			Annual measure, data to follow 17.25% was achieved by March 2006 A 12 hour traffic flow survey undertaken in each of the 4 towns	YRL

Objective: To improve access to council services

Division: IMD

Divisional Objective: To review how customers can access Council Services and, if necessary, to deliver change projects as part of the customer First Programme.

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Deliver elements of the temporary Customer Service Centre project as defined in the PID	Progress towards review of the customer service strategy and implementation of authorised projects on target	1	1	1	1=On Target	QRT
Provide Access to Council Services Via the Call Centre and to deliver Phase 2 – Roll-out Services to call Centre (from late Autumn 2007)	Percentage of calls answered with 20 Seconds	80	84.9	80		QRT
	Percentage of residents rate access to council services as good/excellent in the Council-wide annual survey	90			Annual measure, data to follow. In Feb 2006 58% rated access as good/excellent	YRL
To implement and additional Kiosk in St Neots	Progress towards the implementation of a temporary customer service centre and St Neots kiosk on target	1	1	1	1=On Target	QRT

Division: Personnel

Divisional Objective: To enable e-recruitment

Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Make use of Cambs Jobs Portal	% of applications made via this method	50	37	40		QRT
Resourcelink – Recruitment Module	Project plan – implementation on track	1	1	1	1=On Track	QRT
Community/Council Aim: To improve our systems and practices						
Objective: To build the new operations centre and headquarters						
Division: Technical Services						
Divisional Objective: Deliver Headquarters and other accommodation project ensuring buildings are completed to specification, on time and to budget						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Ensure delivery proceeds in accordance with approves programme	Unauthorised delay relative to items on critical path of approved development programme	0	0	0		QRT
Ensure developer complies with the council's requirements	Non-financial/timing disputes referred for expert adjudication	0	0	0		QRT
Ensure that variations are ordered only after additional funding has been approved	Value of unfunded ordered variations	0	0	0		QRT
Objective: To make our performance management more effective and transparent						
Division: Policy and Strategic Services						
Divisional objective: To make our performance management effective and more transparent						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Link all divisional reports to Council and Community objectives	Reports available for COMT on monthly basis	1	1	1	1=On target	QRT
Set up, maintain divisional reports/Ensure all appropriate data is entered into the system in time to produce management reports. Generate scheduled reports via Corvu	Reports available for Members on a bi-annual Basis	1	1	1	1=On target	QRT
Objective: To reduce the number of car journeys to work by employees						
Division: Technical Services						
Divisional objective: To reduce the number of car journeys to work by employees						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Introduce site specific travel plans at each of the Councils main sites	Reduce the % of employees who drive to work by sole use of car	68	64	64		QRT
Community/Council Aim: To learn and develop						
Objective: To be and Employer People Wish to Work For						
Division: Personnel						
Divisional Objective: To create a culture via policies and procedures that attracts and retains staff						
Key Activity(s) only to deliver service objective:	Key Measure:	Target:	Actual	Forecast	Comments:	
Policies and procedures that keep up to date with modern working patterns	Biennial staff survey - % level of satisfaction	80	71		From staff survey June 07 - 71% Stated that "I am satisfied with Council as my employer	YRL
Recruitment package	% of posts filled within one round of recruitment	90			Data not available for June due to lack of resources	QRT

Improvement Plan

Annex C

(Note: the Council's Improvement Plan is updated and monitored frequently to reflect the development areas adopted through external inspection and compliance with statutory guidance.)

In progress

Completed

Subject	Area of Focus	Reference	Proposed Action	Outcome	Lead Members and Officer	Progress Sept 07
Learning & Knowledge	Learning across the Council and making the most of learning opportunities to use research, consultation and knowledge to plan services.	CPA	Adopt systematic approaches to learning and sharing knowledge via the Council's intranet.	Council uses learning and knowledge and research effectively across the organisation to improve the delivery of services and achievement of priorities.	Member: Mike Simpson Officer: Dir Commerce & Technology support Head of IMD	Share Point project on track.
Capacity and Resources	Sustainability of spending plans, employee capacity, staff turnover.	CPA	Delivery of People Strategy	The Council has the right number of employees with the right skills to meet its priorities and objectives.	Member: Andrew Hansard Officer: Dir Central Services Support: Head of Personnel	People Strategy - 35 actions completed and 15 in progress.
Partnership Working	Relationship between partnerships and Council priorities, risks and opportunities of partnerships, the links between the three tiers and the extent of innovative working to improve services. Review the financial performance (where applicable) and outputs of its significant partnerships. Risks relating to partnerships are identified and managed.	CPA Use of Resources 2006/07	Monitoring and evaluation of partnership success via the implementation of the Partnership Framework and reviews of significant partnerships.	Strong and effective partnerships which enhance capacity to delivery priorities. Risks relating to partnerships will be identified and evaluated accordingly.	Member: Ian Bates Member: Andrew Hansard Officer: Dir of Central Services Support: Policy and Strategic Services	Ongoing. Risks identified as part of the evaluation process.
			Development of new Sustainable Community Strategy. Review via Huntingdonshire Strategic Partnership.	The Council is satisfied with financial performance and outputs of significant partnership.		Ongoing due to adopt in Spring 08.
			Contribute to the development and achievement of Local Area Agreements.			Ongoing, pilot complete Autumn 07.
Risk Management	Members role in risk management.	Use of Resources 2006/07	An assessment of risk management training requirements for Members will be completed and training delivered accordingly.	Members adequately trained in risk management.	Member: Terry Rogers Officer: Dir	Assessment completed by 30 Sept as required.

Subject	Area of Focus	Reference	Proposed Action	Outcome	Lead Members and Officer	Progress Sept 07
					Commerce & Technology Support: Financial Services	Training to be completed by January 2008.
	How well does the Council plan and manage their Finances.	Use of Resources 2006/07	Periodic consultation to ensure that the Council can demonstrate that it is considering the views of a range of stakeholders, in making its decision whether to continue not too publish an annual report.	The Council plans and manages their finances effectively.	Member: Terry Rogers Officer: Dir Commerce & Technology Support: Financial Services	Not actioned at this time.
Financial Accounts	Working paper requirements should be agreed with the auditor prior to the commencement of the final accounts audit.	Use of Resources 2006/07	Already actioned for 2006/07 final accounts.	The Council plans and manages their finances effectively.	Accountancy Manager	Completed for 2006/07. Will be discussed in March 08 for 2007/08 audit.
	Publication of financial information.	Use of Resources 2006/07	No response to previous invitations to the public to identify any additional financial information they require but invitation will be repeated periodically.	Published financial information which meets the needs of stakeholders.	Member: Terry Rogers Officer Dir Commerce & Technology Support: Financial Services	Opportunity offered in the Autumn District Wide to comment on the 2006/7 accounts. 3 responses.
Financial Reporting	Managing Performance Against budget.	Use of Resources 2006/07	The Council will continue to review and update its budget monitoring processes, ensuring that it is: <ul style="list-style-type: none"> ◆ predictive rather than backward looking; ◆ focused on large, high risk or volatile budgets; ◆ related to operational activity indicators that are lead indicators of spend; and ◆ informed by a risk assessment. 	Effective budget monitoring process.	Member: Terry Rogers Officer: Dir Commerce & Technology Support: Financial Services	The budget is monitored by predicting the outturn. Members are advised of the likelihood of contingency budgets not being spent and savings achieved.
	Planned saving and efficiency	Use of Resources 2006/07	Planned savings are deducted from relevant budgets so that monitoring is incorporated into budgetary control.	The Council meets it's efficiency targets and planned savings	Member: Terry Rogers Officer Dir	Action taken in budget monitoring in

Subject	Area of Focus	Reference	Proposed Action	Outcome	Lead Members and Officer	Progress Sept 07
			Efficiency savings have already been identified to cover the 2007/08 target. The system is likely to be fundamentally changed by the Government for 2008/09 onwards.		Commerce & Technology Support: Financial Services	2007/08 but on-going.
	Assurance with systems of internal control.	Use of Resources 2006/07	The Council will develop and implement an assurance framework in conjunction with a revised Code of Corporate Governance.	Adequate framework of assurance in place.	Member: Chris Stevens Officer: Dir of Central Services Support: Policy and Strategic Services	In Progress.
Systems of Internal Control	Compliance with constitution.	Use of Resources 2006/07	The Council will introduce a system of monitoring compliance with standing orders, standing financial instructions and its scheme of delegation. Monitoring of the scheme of delegation will be considered within relevant internal audits.	Assurance of compliance with constitution.	Member: Andrew Hansard Officer: Dir Central Services Support: Head of Administration Head of Legal Head of Policy & Strategic Services Head of Finance	Internal audit review when appropriate.
	Probity and Propriety.	Use of Resources 2006/07	The Council will provide clear evidence of how its Fraud and Corruption Plan has impacted upon any proactive counter fraud and corruption work, including the results of internal audit. (F&CP risk assessment scores have been used in determining the 2007-08 audit plan. All high risk areas have already been reviewed.)	Successful counter fraud and corruption work.	Member: Terry Rogers Dir Commerce & Technology Support: Financial Services	See comments in brackets.
Internal Control	Probity and Propriety.	Use of Resources 2006/07	A review process will be maintained for appropriate areas and any 'lessons that can be learnt' or any weaknesses in controls will be addressed where frauds have been identified.	Learning used to improve systems.	Member: Terry Rogers Officer: Dir of Commerce and Technology Support:	See comments in brackets.

Subject	Area of Focus	Reference	Proposed Action	Outcome	Lead Members and Officer	Progress Sept 07
			(A formal process is not required for non-benefit related cases due to the low numbers involved. Benefit fraud procedures already include a "lessons learnt" stage.)		Revenues and Benefits	
	Probity and Propriety.	Use of Resources 2006/07	The Council has improved the monitoring arrangements for the capital programme.	Effective monitoring of the capital programme.	Member: Terry Rogers Officer: Dir of Commerce and Technology Support: Financial Services	Action taken to improve budget monitoring in 2007/08 but on-going improvements sought.
	Improvement in value for money through procurement.	Use of Resources 2006/07	<p>The Council will demonstrate a best-practice approach to procurement, that it has identified where the greatest benefits can be gained and that there is evidence that it acts on these effectively. Existing joint procurement exercises will be built upon and developed where appropriate to yield further cost savings and improvements to value for money.</p> <p>(Business case developed for e-Marketplace and Purchase to Pay integration and has been agreed in principle with Director C&T. Initiation held pending assessment the impact of Shared Services opportunity (Financial Management Systems) currently being developed. continued progress in the use of collaborative contracts.)</p>	Improve value for money resulting from the approach to procurement.	Member: Terry Rogers Officer: Dir of Commerce and Technology Support: Financial Services	See comments in brackets.
Procurement	Internal Audit Managers opinion on the internal control environment.	Governance Assurance framework	Actions identified in the internal audit action plan are implemented as per the agreed audit timetable.	Improve the overall assurance opinion on the system of Internal control.		Will be monitored via Performance Management Framework and reported Qrt to COMT.
Governance	Equalities.	Governance Assurance framework	Implement and monitor Corporate Equality Action Plan.	Facilitate progress in relation to the Local Government Standard for Equalities.		Level 2 of the standard achieved.

Subject	Area of Focus	Reference	Proposed Action	Outcome	Lead Members and Officer	Progress Sept 07
						Progress to level 3 (by 2010) being made.
	Consultation.	Governance Assurance framework	Adopt and implement consultation and engagement strategy.	Developing consultation and engagement with local communities.		Strategy to go to Cabinet in Autumn 07.
	Complaints System.	Governance Assurance framework	Review existing mechanisms for responding to harassment e.g. Open Out, corporate complaints procedure, grievance procedure and Dignity at Work Policy.	A corporate complaints system that will enable transparent non-discriminatory reporting.		Review of complaints system in progress.
	Sustainable Community Strategy.	Governance Assurance framework	Working to develop a Sustainable Community Strategy (SCS).	Delivery of the outcomes identified in the SCS via the Huntingdonshire Strategic Partnership.		SCS on target.